

Minutes of the Twelfth UK Access Management Federation Board Meeting held on 24 October 2011 at JISC Offices, Brettenham House, London.

Members:

Mark Toole (Chair)
Brian Gilmore (University of Edinburgh)
Ian Griffiths (UCISA)
Iain Stinson (University of Sussex)
Mike Kendall (EMBC)
David Utting (JISC) (proxy for Norman Wiseman)
Sarah Marsh (SCONUL)
Paul Harwood (JISC Collections)

In Attendance:

Peter Burnhill (EDINA)
John Chapman (JANET(UK))
Nicole Harris (JISC Advance)
Chris Brown (JISC)
Mark Williams (JISC Collections)
Gary Gray (EDINA)
Ian Young (EDINA)

1. Welcome and Apologies

1.1 Apologies were received from Rob Stockton

2. Declaration of Interest

2.1 The following interests were declared:
Brian Gilmore – Edina hosted at the University of Edinburgh and Board member of JANET(UK)
Ian Griffiths – Board member of JANET(UK)

3 Minutes of the Last Meeting and Matters Arising Not Covered Elsewhere on the Agenda

3.1 Members **ENDORSED** the minutes of the last meeting held on 7th June 2011. Members requested that John Chapman pass on their thanks to Frances Burton for the high quality of her minutes

3.2 There were no other matters arising.

4. Schools

4.1 A verbal update was provided by David Utting, who confirmed that JISC had not yet managed to speak to the DfE concerning schools funding for the UK Access Management Federation. Members **NOTED** that an initial meeting date had yet to be provided and that the current funding ends in April 2012..

4.2 Members **DISCUSSED** the schools paper written by Mike Kendall in ANNEX B.

4.3 Members **NOTED** that the schools payments through the JISC Collections / JANET agreement covered maintenance of the Federation not development.

- 4.4 **ACTION** on MIKE KENDALL to **DETERMINE** where the Federation does not meet School requirements and JISC Collections to **COST** any development plan as part of an NEN produced business case. Service and development to be considered separate.

Nicole Harris **NOTED** that development work in the schools area may require more effort as little path finding work has been previously done in the international community (unlike HE). Paul Harwood commented that JISC Collections' experience in the area of content licensing for schools had shown that the sector was more different from HE and FE than they had expected.

- 4.5 Members **NOTED** that there was an apparent lack of engagement regarding schools by the DfE.

Members **AGREED** that there was unequivocal support in principle for a single Federation for the UK education Sector (including schools).

- 4.6 Members **NOTED** that the NEN budget was cut and that currently it has no funding or special status with the DfE.

- 4.7 Members **AGREED** that schools representation on the board should both increase and be drawn from a wider authoritative community based on a list formally requested from the DfE (**ACTION** on DAVID UTTING).

- 4.8 Iain Stinson requested more statistical evidence regarding usage by schools of the service provided by the federation so that a proper business case can be made. **ACTION** on EDINA to investigate getting statistics on schools usage

- 4.9 **ACTION** on JOHN CHAPMAN to determine level of funding JANET receives from DfE earmarked for access management and terms of its release.

5. **Report from the JISC**

HEFCE FAM audit

- 5.1 Members **NOTED** the response by JISC at ANNEX C to the HEFCE audit. Members **AGREED** that JISC Collections should prepare a Federation operational plan. (**ACTION** on JISC COLLECTIONS).

JISC Advance – Access Management activities

Members were invited to **CONSIDER** the recommendations in reports at Annex D 2.1 and D 3.1 on recent JISC Advance activities in the area of access management.

Nicole Harris outlined the case for shibboleth consortium funding. The board **AGREED** that, based on the investment already made, they would **RECOMMEND** JISC pay the suggested membership fee based on approval of the Shibboleth Consortium development plan and board level representation. The board also recommended that JISC also pay an additional sum that could

be to the current level of funding (**ACTION** on JISC to provide update on funding).

- 5.3 An update was provided on EDUgate and EDUGAIN. Any inter-federation policy would come to the board for **APPROVAL**. The board agreed that there was no current argument to join EDUGAIN and that Brian Gilmore would report back on the technical issues following the next TAG meeting. (**ACTION** on BRIAN GILMORE).
- 5.4 The board **RECOMMENDED** that a read write interface be scoped (with staged delivery to demonstrate value for money) and that funding be found for GUI development. Possible overlap between KB+ and the federation GUI should also be investigated. (**ACTION** on DAVID UTTING to look at UMF funding and NICOLE HARRIS to provide scope for GUI).

JISC AIM programme

- 5.5 Members **NOTED** the report in ANNEX E.
- 5.5 Members **REQUESTED** that user identity issues be represented in the AIM programme and an update from JANET (UK) on *Moonshot* and other IdM issues.
ACTION on CHRIS BROWN (other IdM issues) & John Chapman (*Moonshot*).

It was **NOTED** that no one has full oversight of the entire range of IdM activities taking place within the JISC funded sector.

6 Operator's report

- 6.1 Members **DISCUSSED** the operator's report and **NOTED** that it would be useful if the helpdesk section could record calls by sector and the top ten queries. (**ACTION**: JISC COLLECTIONS)
- 6.2 The CHAIR requested that his congratulations to JANET (UK) and JISC Collections on what was seen by the community as a smooth transition be **NOTED**.

7. Report from the federation TAG

- 7.1 Members **NOTED** the minutes from the TAG meeting on 6th September 2011.
- 7.2 Members **ENDORSED** the recommendation that a pilot trial with RM be conducted concerning the use of Umbrella scopes for schools not currently represented in the federation by an existing member LA / RBC.

8 Review of board members and Terms of reference

- 8.1 Members **APPROVED** the ToR in ANNEX G and Membership table in ANNEX H.

8.2 **ACTION** on CHAIR and MARK WILLIAMS to provide a staged board member refresh plan at next meeting

9 AoB

9.1 There was not any other business

10 Date of next meeting

10.1 Mid-January 2012
ACTION on JISC COLLECTIONS